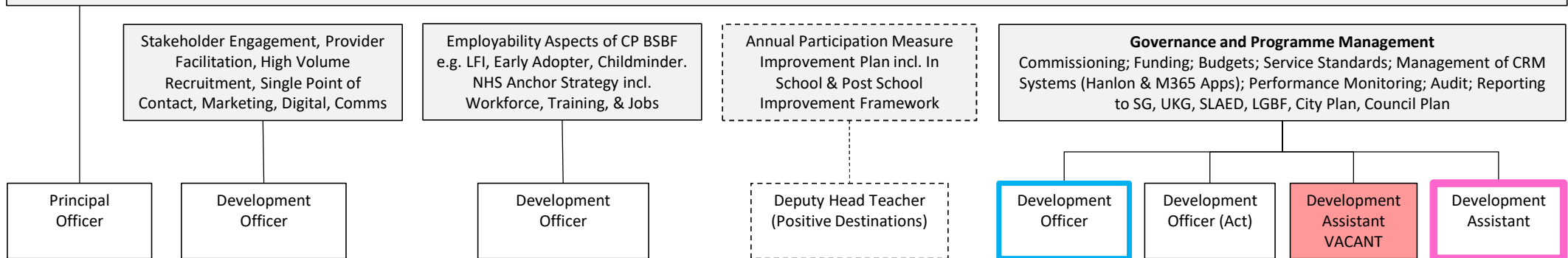


# Employability Partnership & Strategy Unit

## Programme Management Office – April 2025



- Day-to-day coordination of the Strategy and Action Plan's implementation
- Reports to and works on behalf of the Partnership's Transforming Employability Group (TEG)
- Delivery of aims and objectives through TEG direction and work of Task & Finish Groups
- Lead on changes to funding, commissioning, and whole employability system approaches (No One Left Behind)
- Management, reporting, support & supervision responsibilities for team members
- Maintain relationships with funders, stakeholders and others supporting delivery of the strategy



**Admin & Secretariat support** to the Transforming Employability Group with scope to support Task & Finish Groups

**DCC Corporate Support:** Finance / Accounts; Legal Services; Procurement; Human Resources; Public Relations; Information Technology; Learning & Organisational Development

**D&A College Corporate Support:** Marketing; Communications; Information Technology

