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| **Communities Mental Health & Wellbeing Fund Grants**  **2021-2022** |
| **Organisation Name:**  **Application Form**  **Level 2 Grants (£5,000 to £25,000)** |

Funded through:

[cid:image002.png@01D7C126.7CBA6F70](http://www.gov.scot)

Please read the [guidance document](https://dvva.scot/news/communities-mental-health-and-wellbeing-fund/) **before** completing this form

**Section A: Basic information**

**Q1: Name of organisation or lead partner:**

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**Contact name: Telephone:**

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**Contact’s position in organisation / partnership:**

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**Organisation address:**

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**Postcode:**

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**Email and website:**

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**Q2: Is this a partnership proposal** (i.e. will the project be delivered with more than one organisation’s involvement)?

**Yes**  **No**

**If yes, who are the other partners involved in this proposal (please give contact name and organisation details)?**

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**Q3. What type of group/organisation are you?**

(If your are submitting as part of a partnership, please give the following information for the lead organisation)

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| --- | --- | --- | --- |
| Charity |  | Not-for-profit company or CIC |  |
| Unincorporated association |  | Trust |  |
| Other |  |  |  |

|  |  |
| --- | --- |
| If “Other” please specify |  |

|  |  |
| --- | --- |
| **Companies House number (if applicable):** |  |

|  |  |
| --- | --- |
| **Scottish charity number (if applicable):** |  |

**Q4. Are you a branch of a larger organisation? Yes  No**

**If yes which \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Q5. What need are you trying to address with your project? How does your project contribute to promoting people’s** [**human rights**](https://www.mygov.scot/human-rights)**?**

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**Q6: Please give a short summary of the project you wish to deliver with the funding, highlighting how this will** **promote and develop good mental health and wellbeing in individuals and/or communities** (maximum 200 words)

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**Q7: Who are the main target client group for your project? What geographic area does your client group live in?**

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**Will you be targeting any of the following “at-risk” groups?** (Please check the boxes)

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| --- | --- |
| Woman (particularly young women and those affected by male sexual violence) |  |
| People with a long term health condition or disability |  |
| People who are or have been on the highest risk (previously shielding) list |  |
| People from a Minority Ethnic background  Refugees |  |
| People facing socio-economic disadvantage |  |
| People with diagnosed mental illness |  |
| People affected by psychological trauma |  |
| People who have experienced bereavement or loss |  |
| People disadvantaged by geographical location (particularly remote and rural areas) |  |
| Older people |  |
| Lesbian, Gay, Bisexual and Transgender and Intersex (LGBTI) communities |  |

**Q8: Will your project address intersectionality (i.e. multiple-marginalisation, such those experiencing both poverty and disability) and how will your project specifically benefit any given community in an intersectional way?**

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**Q9: Which key outcome(s) will your activity work towards?**

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| --- | --- |
| **Reducing social isolation and loneliness** |  |
| **Enhancing suicide prevention** |  |
| **Addressing mental health inequalities** |  |
| **Building local community resilience** |  |

**Q10: Using the headings chosen in Q9, tell us how your proposed activities contribute to the achieving these outcome(s)?**

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**Q11: What are the three key performance indicators for your project that will demonstrate it is achieving its aims?**

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| --- | --- |
|  | Performance Indicator – (How will you know you have been successful)  e.g.  10 successful participants in training course  90% of participants feel less isolated |
| **1.** |  |
| **2.** |  |
| **3.** |  |

**Q12. Coproduction - who has been involved in developing this idea? Local community groups, people with lived experience, local people, other agencies?**

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**13. Please give us a detailed breakdown of your project costs** (continue on separate sheet if needed)

e.g. Room hire, Volunteer Expenses, Mileage, Staff Costs

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| --- | --- | --- |
| Item (e.g. room hire) | Total Amount | Funding amount requested |
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| Total Project Cost |  |  |

**Q14. What was your total income for the previous financial year?**

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**Q15. What was your total expenditure for the previous year?**

**Q16. What were your unrestricted reserves for the previous financial year?**

**Q17. Bank Account details**

**Name of the account that the funding should be made payable to:**

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| --- | --- | --- |
| 1 | Account Name |  |
| 2 | Name of Bank/Building Society |  |
| 3 | Account Number |  |
| 4 | Sort Code |  |

**Please ensure that you have included all the information required with your application.**

**Missing information could result in your application missing deadlines.**

**Do not send originals as they will not be returned.**

Please check the boxes confirming you have included the following:

**Essential documents**

A copy of the governing documents adopted by your organisation (constitution, memorandum and articles of association, trust deed, etc.)

Previous year’s annual accounts (new organisations that do not have

records for last year must produce a projected budget for all their activities

for the coming year

Reserves Policy (if you have one and it is not already included in annual accounts)

Bank Statement

**Declaration**

I apply, on behalf of the organisation/partnership named above, for funding as outlined in this proposal to be incurred over the proposed funding period on the activities described above.

I certify that, to the best of my knowledge and belief, the statements made by me in this application are true and the information provided is correct.

Name: Position:

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| --- | --- | --- |
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Date:

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Please return this form to: [funding@dvva.scot](mailto:funding@dvva.scot)

If your supporting documentation is not available electronically, please send hard copies to the address below clearly stating what they refer to:

Communities Mental Health and Wellbeing Fund

Dundee Volunteer and Voluntary Action

Number Ten

10 Constitution Road

Dundee

DD1 1LL