**Community Wellbeing Centre Delivery Timeline**

Please include planned meetings of Steering Group, Stakeholder Groups, and Workstreams as well as key events, activities, and milestones eg: building warrant and planning consent granted, community information update circulated, tender applicants’ presentations to panel, building work completed, etc.

**Dates are targets, and will be subject to change where external factors can’t be controlled.**

|  |  |  |  |
| --- | --- | --- | --- |
| **WB 4 July*** 7th Stakeholder Group meeting
 | **WB 11 July*** 14th Communications & Engagement meeting
 | **WB 18 July*** 19th Steering Group meeting
* Publish the invitation to tender.
 | **WB 25 July*** Community information briefing circulated
* Prepare report for IJB
* Fri 29th Last date for tender questions
* Communications & Engagement meeting
 |
| **WB 1 Aug** | **WB 8 Aug*** 9th Steering Group meeting
 | **WB 15 Aug*** 15th Aug at 12 noon: Last Tender return date
 | **WB 22 Aug*** Tender application follow -up meetings
* 26th Aug: Tender evaluation process ends.
 |
| **WB 29th Aug** * Notification of outcome letters to tender applicants.
* 30th Steering Group Meeting
 | **WB 5 Sept**  | **WB 12 Sept** * Proposed stakeholder group meeting
* Community information update
 | **WB 19 Sept** * 20th Steering Group meeting
 |
| **WB 26 Sept**  | **WB 3 Oct**  | **WB 10 Oct** * 11th Steering group Meeting
 | **WB17 Oct**  |
| **WB 24 Oct*** Building handed over to service provider.
 | **WB 31 Oct*** 1st Nov Steering group meeting
 |  |  |