



ANNUAL REPORT 2021/22



DUNDEE VOLUNTEER &
VOLUNTARY ACTION



Number Ten, 10 Constitution Rd, Dundee DD1 1LL





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The past year has presented both challenges and opportunities at DVVA. This is mainly due to living with and recovering from the Covid-19 pandemic. We have successfully managed these challenges during a period of change while striving to provide the best possible support and guidance to members and the wider sector.



I believe we can be proud of how we have supported the third sector and our community this year. We have developed new online resources, including responding to the needs of members with a new suite of content to support the sector with volunteering, Good Governance, training, service updates and newsletters.

As part of our role as a Third Sector Interface in 2021-22, we distributed just under £600,000 (£593,433.27) of the Scottish Governments Community Mental Health and Wellbeing Fund to 64 organisations and groups in Dundee to address the impact of the Covid-19 pandemic through early interventions and projects focusing on tackling social isolation. We will see Year 2 of the Fund build capacity in 2022-23.

Our Communities Team worked to communicate, review and distribute just over £5,000 in small grants to organisations involved in the newly created Community-Based Adult Learning Network. Community volunteering opportunities remained available during this recovery period. Following the volunteer involvement in the Covid-19 Mass Vaccination Centre in the Caird Hall, the Communities Team worked in collaboration with Health and Third Sector partners to support the rollout of the Vaccination Programme. Volunteers helped with the smooth arrival of people coming in for vaccinations and contributed to the city-wide effort to protect our local communities.

In response to the humanitarian and refugee crisis in Ukraine, DVVA promoted the donation appeal for clothing, jackets, toiletries, baby products and medicines, and recruited and coordinated volunteers from our Get Local Support volunteer portal. Volunteers worked hard in accepting donations, sorting, packaging and labelling. Boxes were shipped to Ukraine.

As part of the National Third Sector Interface, we are refreshing our collective strategy to demonstrate to the government how the third sector continues to support

the country in recovery and renewal. Key parts of the successes of the pandemic response have been collaboration and volunteering. Our Rebalancing the Relationship conversations explore the challenges and benefits of collaborative working. The pandemic also presented us with an opportunity to take a broader look at DVVA's future direction.

In 2022 we concluded our long-term strategy process. We asked ourselves: What does a TSI do and how does it do it? We also involved a wide range of stakeholders, including: partner organisations, experts by experience and the wider community in a consultation about our future. This process resulted in our new strategy. In many ways, our new strategy is evolution, not revolution. In terms of what we will do, our focus on providing high-quality practical support and guidance will continue, we will keep pushing for the best possible environment for the third sector, and we will mobilise to make sure the essential role it plays is recognised.

The biggest changes will be in how we do things. Here we are guided by the principle of being member-focused. This may feel obvious but meeting the needs of our diverse members is no easy task. We are determined to take a more collective approach. This means a far greater focus on understanding the challenges and ambitions of members, and continually developing our offer in response. Making connections is another core principle for our future. We have learnt from the pandemic that creating spaces for different strengths to come together to tackle shared problems achieves greater impact. This theme will also run through our member offer. We want joining DVVA to feel like joining a community and will focus more on building networks across our membership, and creating events that bring diverse members together to learn, share, connect and collaborate.

To deliver our new strategy and respond to the pandemic, we needed to reshape ourselves. This process was difficult during an already tough couple of years. I would like to pay tribute to the incredible resilience and passion of the DVVA staff team, volunteers and board members. That we are now in a positive position to deliver our new strategy, with a completed restructure and new leadership team, is down to their ambition for DVVA and the wider third sector.

Importantly, we are also working to deliver a new culture. There are clear actions in our work plan, which we will continue to implement over the coming year to build on the work that is already done, and cultural change and values sit at the core of our new approach.

I would like to thank the third sector and our partner organisations in Dundee for their continued support and for delivering invaluable services to the communities during a difficult year. We at DVVA are committed to supporting, connecting and amplifying the voices of the third sector as we recover, rebuild and strengthen our services in Dundee.

Best wishes,
Christina Cooper
CEO



OBJECTIVES, ACTIVITIES & PERFORMANCE

Our Vision is of a strong and sustainable third sector that can make a lasting contribution to the health, wellbeing and prosperity of the people and communities of Dundee.

Our Mission is to work together with the third sector in Dundee to be its voice; and to become a centre of excellence for the promotion of the sector and the provision of support and services to the sector.



Our Strategy for 2022 to 2025 has four main aims:

- Enabling the local Third Sector to strengthen its financial resilience and to grow and become more enterprising in the process
- Growing active citizenship and voluntary activity in the local community
- Maximising the Third Sectors contribution to improving the health & wellbeing of the community and redressing inequality
- Helping our communities to feel safe



In partnership with Dundee Social Enterprise Network, we are known as the Third Sector Interface (TSI) for Dundee. We bring together voices from across the voluntary, community and social enterprise sectors and amplify these to local planning and decision makers. TSIs are the connectors and enablers to the third sector who deliver services locally, leading and driving change.

Activities for Achieving your Objectives

DVVA will meet these aims through supporting and building the capacity of the third sector, communities and citizens of Dundee to make positive change in their lives and their communities by:

- Using an evidence-based approach to enable and assist individuals and communities to create positive and long-lasting change
- Amplify the voices of under-represented groups and communities through meaningful participation, engagement and representation
- Provide third sector forums and network meetings which align to the community planning process
- Provide a central resource of knowledge about the third sector locally, regionally and nationally
- Ensure a strong third sector voice at a strategic level within local planning structures and nationally
- Promoting and supporting voluntary and community action
- Promoting and supporting volunteering
- Provide holistic wellbeing support to individuals, communities and organisations to create a fairer Dundee
- Promoting good governance across third sector organisations
- Supporting and developing our staff to maximise their effectiveness

Key Financial Performance Indicators

As a registered charity DVVA has a responsibility to ensure:

- That all income and expenditure of the charity is timeously and accurately recorded
- That payments due are received from debtors, and made to creditors in a timely manner
- That full cost recovery is achieved on all aspects of our work
- That sufficient unrestricted reserves are maintained in accordance with the policy of the charity
- That suppliers of goods and services to the charity are regularly reviewed to ensure that the best value for the charity is achieved
- That all funding received by DVVA is used in accordance with the restrictions placed on it by funders
- That we meet the annual reporting requirements of OSCR



REVIEW OF ACTIVITIES

Communities Team

We continued to provide tailored organisational support, core services guidance and quality assurance programmes to Third Sector organisations and community-based groups in Dundee.

We worked with the British Red Cross to help recruit volunteers for the ongoing COVID-19 vaccination programme, as well as supporting short term volunteering to enable mobile phone devices to be supplied to Ukraine.

Strengthening connections with local Universities, Colleges and Schools showcasing volunteering opportunities and work experience.

During the year we supported 12 organisations through the Good Governance Award and 7 through the Introduction to Good Governance Programme.



Community Hubs

The Lochee Community Hub designed a 5 Tier Addiction Recovery Programme and has been piloting this within the Hub this year. So far the Lochee Community Hub have employed a Counsellor for the 5 Tier Recovery Programme (5TRP). She has now been in place since September and has been working with clients on the 5TRP.

Over Covid, we have tried to provide access to opportunities to allow people to have access to progression pathways as well as needs basis activities. We completed a walk with the Clients in aid of people we had lost due to substance use. This was very important due to the fact that a lot of people had not been able to attend funerals.

Within the Hubs we have developed projects, groups and different classes to assist with Poverty. We gathered different service provision during October for Poverty awareness week and was assisting individuals.



Social Isolation Team

Our Dial-OP service which provides information on local services became exceedingly busy during the last year as we communicated what services were available for vulnerable individuals, as well as providing regular wellbeing calls. 55 volunteers have given their time to Dial-OP between 1st April 2021 and 31st March 2022, this amounts to over 1,000 hours. The pandemic highlighted just how loneliness and isolation can affect anyone. As restrictions eased our group of dedicated volunteers got back to face to face visits. The Community Companions project has seen matches start to increase again and there are approximately 40 matches currently taking place across the City.

The Social Isolation Team's latest addition has been the One Stop Shop (OSS) which operates in line with both DVVA and the Health and Social Care Partnership (HSCP) as a low level intervention to reduce loneliness and isolation throughout the City of Dundee.



Mental Health and Substance Use

The Healthy Minds Network continued most of their regular drop-in sessions online, whilst also facilitating those with lived experience to contribute to strategic pathways.

The proposed Community Wellbeing Centre in Dundee has provided us opportunities to facilitate conversations and proposals from the community.

Our Substance Peer Recovery Network have begun to support new developments including a young persons' recovery group, women's group, moving on group for people who are gaining confidence in their recovery, and a potential "Recoverzine" to share recovery stories and promote recovery support across Dundee.



REFERENCE & ADMINISTRATIVE DETAILS

Trustees

Martin Manzi, Executive Committee

Patricia Malone, Executive Committee

Sarah Huque, Executive Committee

Jeffrey Hope, Executive Committee

John Iannetta, Executive Committee - (resigned

31st August 2021)

Michael Burns, Executive Committee - (resigned

21st December 2021)

Fergus McCurley, Executive Committee - (resigned

11th October 2021)

Brook Marshall, Executive Committee - (resigned

31st March 2022)

Vanessa Martin, Executive Committee - (appointed

11th October 2021)

Lisa-Marie Cabrelli, Executive Committee -

(appointed 18th November 2021)

Murdo Mathers, Executive Committee - (appointed

25th April 2022)

Company Registered Number: SC093088

Charity Registered Number: SC000487

Registered Office: 10 Constitution Road,
Dundee, DD1 1LL

Company Secretary: Jeffrey Hope

Chief Executive Officer: Christina Cooper

Independent Auditors: Bird Simpson & Co., 144
Nethergate, Dundee DD1 4EB

Bankers: The Royal Bank of Scotland Plc, 3
High Street, Dundee

Solicitors: Miller Hendry, 13 Ward Road,
Dundee, DD1 1LU



The Trustees present their annual report, which includes the Directors' report, together with the audited financial statements of the charity for the 1st April 2021 to 31st March 2022. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019).

Since the charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.



FINANCIAL REVIEW

Going Concern

At 31st March 2022, there are sufficient unrestricted funds to meet our reserves policy. However, there is still a large balance on the organisation's share of Tayside Pension Fund's deficit amounting to £93,000 at the year end. This has decreased significantly over the past 2 years.

The Board were concerned about the variability in respect of the current pension deficit, as reported within the financial statements. In an effort to reduce this liability and restrict the variability, the Board have decided to close entry to the Tayside Pension Fund defined benefit scheme to new members of staff from October 2019.

The Board believe this notional funding calculation of the pension deficit, which can vary considerably year on year, has no material effect on the Charity's cash flow and believe that there is no worry with regards to the Charity remaining as a going concern.

Reserves Policy

The trustees have established a policy to maintain unrestricted funds which are the free reserves of the charity at a level which equates to approximately three months unrestricted expenditure. A general reserve equivalent to £34,270 should therefore be maintained.

During the year there was a surplus on unrestricted reserves of £144,782 resulting in a balance on unrestricted reserves of £53,174 at 31st March 2022 (2021 deficit of £91,608).

A designated reserve was established for future improvement and maintenance of Number Ten in the 2018/19 financial year and beyond. This reserve was held at £25,369 at 31st March 2022 (2021 - £41,144).

The level of unrestricted reserves (excluding the Designated Future Property Improvement Reserve) held is £27,805.

The restricted reserves of the charity were held at £959,133 at 31st March 2022 (2021 £865,609).



Principal Risks and Uncertainty

The main risks going forward are the effects of the Covid-19 pandemic on the economic position in Scotland. This will potentially have a detrimental effect on funders and their ability to offer sustainable funding.

Principal Funding

The principal funding sources for the charity during the year were Dundee Health and Social Care Partnership, Dundee City Council, Scottish Government and Investing in Communities (Scottish Government). In addition the organisation has been successful in attracting funding for national and local trusts such as the Big Lottery, Community Innovation Fund, Young Start, Paths for All and CORRA Foundation. During the year, we were commissioned by the Scottish Government to distribute a Communities Mental Health and Wellbeing Fund which then comprised a large proportion of our income.

In addition, DVVA generate income from our Number Ten premises (10 Constitution Road, Dundee), principally rent and service cost recoveries from tenant organisations.

Financial Effect of Significant Event

There is a significant deficit on the pension scheme, which is being addressed by the Board.





ANNUAL ACCOUNTS 2021/22

Income: £2,299,637

Expenditure: £2,241,327

OPENNESS

RESPECT

EQUITY



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T: 01382 305 700

E: reception@dvva.scot

www.dvva.scot



Dundee Volunteer and Voluntary Action is a Registered Charity (No SC000487) and a Company Limited by Guarantee (No SC093088). Dundee Third Sector Interface (TSI) is a partnership between Dundee Social Enterprise Network and Dundee Volunteer and Voluntary Action.

INTEGRITY

ACCOUNTABILITY

