



ANNUAL REPORT 2022/23



DUNDEE VOLUNTEER &
VOLUNTARY ACTION





CONTENTS

2 - 4

CHIEF EXECUTIVE OFFICER REPORT

5-6

OBJECTIVES, ACTIVITIES & PERFORMANCE

7-8

REVIEW OF ACTIVITIES

9

REFERENCE & ADMINISTRATIVE DETAILS

10-11

FINANCIAL REVIEW

12

ANNUAL ACCOUNTS 2021/22



CHIEF EXECUTIVE'S REPORT

The last 12 months have gone by so quickly! In our last annual report, we talked about being busier than ever – a trend that continued throughout 2022. It has turned out to be a record-breaking year for us, with increasing numbers of charities and individuals seeking support.



The Third Sector is experiencing an increased demand on essential services and running costs arising from the cost of living crisis. Meeting the challenge of increased demand whilst trying to secure ongoing sustainable funding is difficult.

We are working with our partners Dundee Social Enterprise Network to ensure the Third Sector has equal access to funds at both local and National level. Despite the challenges, the sector has continued to show remarkable resilience, fortitude and agility.

Our Mission and Primary role is to work together and build capacity of the Third Sector in Dundee, to be its voice; and to become a centre of excellence for the promotion of the Sector and the provision of support and services to the sector. The annual report highlights some of the amazing work carried out by our team to build capacity of the sector.

In our Third Sector Interface (TSI) role, DVVA represent the Third Sector across a diverse range of strategic planning groups in Dundee and nationally. We also facilitate a wide range of forums to support the sector, which provide an opportunity for learning, sharing experiences and collaborative working in areas such as finance, volunteering, mental health & substance, social isolation, children and families.

Based on the success of year 1 for the Communities, Mental Health and Wellbeing Fund, the Scottish Government invested in a year 2 fund. As part of our role as a Third Sector Interface in 2022-23, we distributed £420,000 of this Fund to 48 organisations and groups in Dundee. This has supported community organisations and groups to support the mental health and wellbeing of individuals.

As part of the City-wide effort to address the cost of living crisis, we administered the Winter Clothing and Blankets Small Grant Fund on behalf of the Dundee Partnership. A grant allocation of £50,000 in December 2022 and another one of £34,332 in March 2023 allowed 28 charitable organisations and community groups to distribute winter items, packs or vouchers to over 2,800 individuals and families, helping them keep warm at a critical time of need.

Good governance is fundamental to a charity's success. It enables and supports a charity's compliance with the law and relevant regulations, and also promotes a culture in which everything works towards fulfilling the charity's vision.

DVVA leads on the Good Governance Award in Dundee. The Award provides a clear, structured approach to assessing and improving an organisation's policies and procedures. Once completed, it provides evidence that an organisation is actively engaging in excellent governance through our Award Certification.

The Communities Team held an evening reception on 9th November as part of the Celebrations for Trustees' Week 2022. Judith Hayhow, Head of Corporate from the Office of the Scottish Charity Regulator attended as a keynote speaker.

We are very proud of the fourteen charities from Dundee who received Awards on the night.

Volunteers are at the heart of community life; supporting individuals, organisations and their community in a variety of different ways. They are the backbone of many community organisations who rely on their support, passion and commitment to help them make a difference across their communities.

We are fortunate to have some amazing volunteers within DVVA and the wider third sector, who give their time and expertise to help us support and deliver services across the city. Covering a diverse range of roles, from a charity trustee to a befriender. We are so grateful to each and every one of them.

In house we have been further embedding our strategy and looking towards the future. Our staff and Trustees have, as always, shown true commitment and enthusiasm through this period of change. They passionately do this because they truly believe in the power and value of the Third Sector. Thank you; our combined strength is what makes us successful.

Thank you as always to our partners across the Third, Independent and statutory sectors. Also, thank you to our funders for their continued support and investment.

Thank you in advance for reading our annual report. I find it is always beneficial to reflect on our achievements and look at where we still have work to do.

We are committed to supporting the Third Sector and look forward to the coming year.

**Best wishes
Christina Cooper**

Chief Executive Officer



OBJECTIVES, ACTIVITIES & PERFORMANCE

Our Vision is of a strong and sustainable third sector that can make a lasting contribution to the health, wellbeing and prosperity of the people and communities of Dundee.

Our Mission is to work together with the third sector in Dundee to be its voice; and to become a centre of excellence for the promotion of the sector and the provision of support and services to the sector.



Our Strategy for 2022 to 2025 has four main aims:

- Enabling the local Third Sector to strengthen its financial resilience and to grow and become more enterprising in the process
- Growing active citizenship and voluntary activity in the local community
- Maximising the Third Sectors contribution to improving the health & wellbeing of the community and redressing inequality
- Helping our communities to feel safe



In partnership with Dundee Social Enterprise Network, we are known as the Third Sector Interface (TSI) for Dundee. We bring together voices from across the voluntary, community and social enterprise sectors and amplify these to local planning and decision makers. TSIs are the connectors and enablers to the third sector who deliver services locally, leading and driving change.



Activities for Achieving your Objectives

DVVA will meet these aims through supporting and building the capacity of the third sector, communities and citizens of Dundee to make positive change in their lives and their communities by:

- Using an evidence-based approach to enable and assist individuals and communities to create positive and long-lasting change
- Amplify the voices of under-represented groups and communities through meaningful participation, engagement and representation
- Provide third sector forums and network meetings which align to the community planning process
- Provide a central resource of knowledge about the third sector locally, regionally and nationally
- Ensure a strong third sector voice at a strategic level within local planning structures and nationally
- Promoting and supporting voluntary and community action
- Promoting and supporting volunteering
- Provide holistic wellbeing support to individuals, communities and organisations to create a fairer Dundee
- Promoting good governance across third sector organisations
- Supporting and developing our staff to maximise their effectiveness

Key Financial Performance Indicators

As a registered charity DVVA has a responsibility to ensure:

- That all income and expenditure of the charity is timeously and accurately recorded
- That payments due are received from debtors, and made to creditors in a timely manner
- That full cost recovery is achieved on all aspects of our work
- That sufficient unrestricted reserves are maintained in accordance with the policy of the charity
- That suppliers of goods and services to the charity are regularly reviewed to ensure that the best value for the charity is achieved
- That all funding received by DVVA is used in accordance with the restrictions placed on it by funders
- That we meet the annual reporting requirements of OSCR



REVIEW OF ACTIVITIES

Communities Team

We hosted a successful Trustees Week and Good Governance Awards ceremony in November 2022, attended by 30+ people. All the organisations who completed Good Governance or Introduction to Good Governance Award during Covid had a chance to celebrate their success and see their commitment towards improving their practice recognised.

We successfully re-established the 2022/23 events programme, with a total of 62 sessions delivered in this financial year and 875 participants.

Successful HistoryTellers launch event, held on 6 September 2022 at Verdant Works. This showcased the life and experience of older people during old times living in Dundee with displays of old memorabilia had a presence in a number of community venues across Dundee and drew the interest of school teachers.



Community Hubs

The 5 Tier Addiction Recovery Programme has been developing this year with 28 participants on the Progression Pathway. We have trained other organisations to also be able to deliver the programme across the area.

We are developing our food larders to be more Eco-friendly with reusable containers and utilising food waste. This has been piloted in the Whitfield larder and we hope to extend it to our Lochee larder.

Our families programme has engaged with 20 new families through various activities and continues to develop projects and activities aimed at increasing skills and building community links.



Social Isolation Team

There has been increased need for the DialOP and Blether Buddies service and we have been working on partnerships to increase our volunteer capacity.

Through our Green Health Prescriptions, we have been able to allocate £60,000 of funds to be administered in a small grants programme to local green health service providers.

This year, we have launched a Free Digital Drop In in partnership with SKY UK's Time to Care. The aim of this initiative is to increase older people's confidence in using their smartphones, tablet/iPads and laptops/MacBook. This is a drop-in session and not a structured class or programme. Older people can take their devices with them and drop by should they want to know anything about using their devices. It is informal and relaxed. SKY engineers provide the support through their volunteering time.



Mental Health and Substance Use

Over the year, we have engaged with 170 people through our Healthy Minds Network and 1,406 people through our Recovery (substance) focussed activities.

Some of our key highlights were

- Making Recovery Real held its first in person event since 2019, with over 40 people attending, great energy, and strong commitment to working together to continue to grow peer recovery across Dundee.
- Mental Wealth Academy piloted its first training session about mental health in the workplace.
- Conversation Café at Just Bee in Meadowside started the process of developing a visible recovery community in Dundee. 25 people committed to taking this forward.
- We have published 2 excellent editions of Recoverzine



REFERENCE & ADMINISTRATIVE DETAILS

Trustees

Martin Manzi, Executive Committee

Patricia Malone, Executive Committee

Sarah Huque, Executive Committee

Jeffrey Hope, Executive Committee

Vanessa Martin, Executive Committee

Lisa-Marie Cabrelli, Executive Committee -
(resigned 17 April 2023)

Murdo Mathers, Executive Committee

Katherine Crawford, Executive Committee -
(appointed 13 February 2023)

Company Registered Number: SC093088

Charity Registered Number: SC000487

Registered Office: 10 Constitution Road,
Dundee, DD1 1LL

Company Secretary: Jeffrey Hope

Chair of the Board: Martin Manzi

Chief Executive Officer: Christina Cooper

Independent Auditors: Bird Simpson & Co., 144
Nethergate, Dundee DD1 4EB

Bankers: The Royal Bank of Scotland Plc, 3
High Street, Dundee

Solicitors: Lindsay's, 18 Greenmarket, Dundee,
DD1 4QB



The Trustees present their annual report, which includes the Directors' report, together with the audited financial statements of the charity for the 1 April 2022 to 31 March 2023. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Since the charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.



FINANCIAL REVIEW

Going Concern

At 31 March 2023, there are sufficient unrestricted funds to meet our reserves policy. In previous years, a significant balance on the organisation's share of Tayside Pension Fund's deficit has impacted the reserves. This year, the actuaries valued the pension as an asset of £854,000. As this asset is not readily realisable, this has not been recorded on the balance sheet, but is referenced in note 22 to the financial statements.

The Board were concerned about the variability in respect of the current pension deficit, as reported within the financial statements. In an effort to reduce this liability and restrict the variability, the Board have decided to close entry to the Tayside Pension Fund defined benefit scheme to new members of staff from October 2019.

The Board therefore recognise the organisation as a going concern.



Reserves Policy

The trustees have established a policy to maintain unrestricted funds which are the free reserves of the charity at a level which equates to approximately three months unrestricted expenditure. A general reserve equivalent to £34,492 should therefore be maintained.

During the year there was a surplus on unrestricted reserves of £60,923 resulting in a balance on unrestricted reserves of £114,097 at 31 March 2023 (2022 - £53,174).

A designated reserve was established for future improvement and maintenance of Number Ten in the 2018/19 financial year and beyond. During the year, the Board agreed to increase this reserve by £20,000 each year over the next 3 years if financially feasible due to the ageing nature of the building and significant repairs that have been required. This reserve was held at £45,369 at 31st March 2023 (2022 - £25,369).

The level of unrestricted reserves (excluding the Designated Future Property Improvement Reserve) held is £68,728.

The restricted reserves of the charity were held at £1,079,781 at 31st March 2023 (2022 - £959,133).

Principal Risks and Uncertainty

The main risks going forward are the economic conditions in Scotland. This has had a detrimental effect on funders and their ability to offer sustainable funding.

Principal Funding

The principal funding sources for the charity during the year were Dundee Health and Social Care Partnership, Dundee City Council, Scottish Government and Investing in Communities (Scottish Government). In addition the organisation has been successful in attracting funding for national and local trusts such as the Big Lottery, Community Innovation Fund and CORRA Foundation. During the year, we were commissioned by the Scottish Government to distribute a Communities Mental Health and Wellbeing Fund which then comprised a large proportion of our income.

In addition, DVVA generate income from our Number Ten premises (10 Constitution Road, Dundee), principally rent and service cost recoveries from tenant organisations.

We want to take this opportunity to thank all of our funders who contribute to the ongoing work of DVVA.





ANNUAL ACCOUNTS 2022/23

Income: £2,205,372

Expenditure: £2,116,801

OPENNESS

RESPECT

EQUITY



Number Ten, 10 Constitution Road, Dundee, DD1 1LL

T: 01382 305 700

E: admin@dvva.scot

www.dvva.scot



Dundee Volunteer and Voluntary Action is a Registered Charity (No SC000487) and a Company Limited by Guarantee (No SC093088). Dundee Third Sector Interface (TSI) is a partnership between Dundee Social Enterprise Network and Dundee Volunteer and Voluntary Action.

INTEGRITY

ACCOUNTABILITY

